



BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting by reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

SCHOOL BOARD MEETING AGENDA

Tuesday, February 13, 2024 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/y5Pwc7B LI>

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Personnel
 - A. Hires – 2023-2024 School Year
 1. [Charlie Melk – WMS Ed. Asst.-Spec. Ed.](#)
 2. [Tracy Schubert - WHS Ed. Asst.-Spec. Ed.](#)
 3. [Bethany Schulist – CEC Food Service Class 3A](#)
 4. [Sarah Compton – Food Service Class II Secretary](#)
 5. [Jamie Schell - Payroll Specialist](#)
 - B. [Transfers/Changes – 2023-2024 School Year](#) - Pursuant to Contracts Provided by Legal Counsel on February 5, 2024
 1. Austin Moore – WMS Associate Principal to Director of Business Services
 2. Devon Feldt – CEC 7/8th Grade Advisor to WMS Associate Principal

- VIII. Board Reports
- A. Student Representative Report
 - B. [WASB Level II Award to Dale Feldt](#)
 - C. Upcoming Meetings and Other Activities
 - 1. [February 22, 2024 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
 - 2. [February 22, 2024 - CEC Winter Project Night - 5:30 p.m.](#)
 - 3. [February 26, 2024 - WHS 2024 Academic Honors Night - 7:00 p.m.](#)
 - 4. [March 12, 2024 – Regular Board Meeting – 5:30 p.m.](#)
 - D. [Completion of Board Member Availability Calendar](#)
 - E. School Visits or Other Board Report
 - F. CEC Liaison Report
 - G. Joint School Board-Governance Council Charter School Contract Committee
 - 1. Highlights/Recap of Meeting
 - H. Finance Committee Meeting
 - 1. Highlights/Recap of Meeting
 - 2. [Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program](#)
- IX. Consent Agenda
- A. Approval of Minutes
 - 1. [January 11, 2024 Regular Board Meeting](#)
 - 2. [January 23, 2024 Finance Committee Meeting](#)
 - 3. [January 25, 2024 Joint SB-GC Charter School Contract Committee Meeting](#)
 - 4. [January 30, 2024 Special Board Meeting](#)
 - B. Financial Reports
 - 1. [Understanding School District Financial Statements](#)
 - 2. [Accounts Payable](#)
 - 3. [Cash Receipts](#)
 - 4. Treasurer's Report ([December](#))
 - 5. Budget to Actual Comparison by Fund Groups ([December](#) and [January](#))
 - C. Personnel
 - 1. Retirements – End of the 2023-2024 School Year
 - a. [Susan Harrington – WLC 3rd Grade Teacher](#)
 - 2. Retirements
 - a. [Carol Beyer-Makuski – Director of Business Services Assistant/Accountant](#)
 - 3. Resignations
 - a. [Lisa Bradbury Mikolajczak – Payroll Specialist](#)
 - b. [Kate Rolfs - WHS Custodian](#)
 - 4. Job Share Agreements – 2024-2025 School Year
 - a. [Andrea Fossum-Grall and Kristie Tripp – WLC 1st Grade Teachers](#)
 - b. [Nancy Pulvermacher and Kareene Hansen - WMS 7th Grade Teachers](#)
 - 5. Extra Curricular Coaches and Advisors – 2023-2024 School Year
 - a. Resignations:
 - (1) Nate Harms - 5th/6th Grade Basketball
 - b. WHS Volunteer Coaching Positions:
 - (1) Stephen Johnson - Boys Golf
 - c. WHS Volunteer Advisor Positions:
 - (1) Isabella Udoni – Dance
 - (2) Breanna Yeska – Dance
 - (3) Reagan Leach - Dance
 - (4) Jakob Foss - Chess
 - d. WMS Advisor Positions:
 - (1) Kirbi Holat - 5th/6th Grade Basketball

- 6. Salary Step Changes
 - a. [Courtney Gross – 4B12 to 4B18](#)
 - b. [Jessica Hauser – 2B24 to 2M](#)
 - c. [Kirbi Holat – 8B0 to 8B6](#)
 - d. [Kate Jacobson – 18B24 to 18B30](#)
 - e. [Nicole Johndro – 9B6 to 9B18](#)
 - f. [Dana Koeppler – 12B12 to 12B18](#)
 - g. [Amber Koski – 6M to 6M6](#)
 - h. [Brian Kurszewski – 14M18 to 14M24](#)
 - i. [Mathew Lawniczak – 10M12 to 10M30](#)
 - j. [Bobbie Jo Montgomery – 14M6 to 14M12](#)
 - k. [Amanda Nelson – 11B18 to 11B24](#)
 - l. [Amy Niemuth – 1B0 to 1B6](#)
 - m. [Tori Revoir – 9B12 to 9B18](#)
 - n. [Shana Rognev – 21M to 21M6](#)
 - o. [Catherine Seifert – 13M24 to 13M30](#)
 - p. [Payton Thurber – 4B30 to 4M](#)
 - q. [Jamie Trzebiatowski – 11M24 to 11M30](#)
 - r. [Hayley Trzinski – 5B0 to 5B6](#)
- D. [Renewal of CESA 5 Services Contract for 2024-2025](#)
- E. [Early Graduation Requests \(Updated\)](#)
- X. Communications
 - A. School Counselor Recognition Week (February 5-9)
 - B. School Bus Driver Appreciation Week (February 12-16)
 - C. National FFA Week (February 17-24)
 - D. February is Career and Technical Education Month
 - E. [Donation from Johnson's Auto Body to WHS Girls Basketball](#)
 - F. [Donation from Fox Family Foundation to Social Workers to Benefit Students in the District](#)
 - G. [Donation from Robert Peterson to WHS SADD \(Post Prom\)](#)
 - H. [Donation from M2S Group to Robotics Club](#)
 - I. [Donation from Adeline Gardner to CEC](#)
 - J. [2023 Holiday Giving Program Report](#)
 - K. [District Administrator's Report](#)
- XI. Monitoring
 - A. [Annual Financial Report](#)
 - B. [College and Career Readiness – Waupaca ACP/CTE](#)
- XII. Administration
 - A. [Construction Update](#)
 - B. [2nd Friday in January Enrollment Count](#)
 - C. [Current and Projected Student Enrollment](#)
 - D. AGR Reports
 - 1. [Waupaca Learning Center](#)
 - 2. [Chain Exploration Center](#)
 - E. Approval of School Handbooks for 2024-2025 School Year
 - 1. [Waupaca High School](#)
 - 2. [Waupaca Middle School](#)
 - 3. [Waupaca Learning Center](#)
 - 4. [Chain Exploration Center](#)
 - 5. [Waupaca 4K](#)

- XIII. Adjourn into Closed Session pursuant to Wis. Stats. § 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Wis. Stats. § 19.85(1)(f), Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Specifically, to discuss personnel issues.
- XIV. Reconvene Into Open Session to Consider Action on Matters from Closed Session (if necessary)
- XV. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

Board President – Dale Feldt – 715-227-1984	Building & Grounds – Steve Klismet – 715-281-8951
Finance – Dale Feldt – 715-227-1984	Policy – Ron Brooks – 920-636-8991
Personnel – Betty Manion – 715-572-3362	Instructional – Molly McDonald – 715-281-7828
Student Services – Nicolas Genske – 920-740-4162	

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.

If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at slucas@waupacaschools.org, or by phone at (715) 258-4121, ext. 6011.